

TROY JAY WASTEWATER MEETING

Tuesday, November 25, 2025,

Troy Municipal Office

Minutes

Board Members Present: Robert Langlands, Gaston Bathalon,

Le-Ann Tetrault, Dave Sanders

Others Present: Pat Sanders, Steve Button, Terri Medley

Robert called the meeting to order at 6:35 p.m.

1. Approve the Minutes of the October 28, 2025, Meeting
 - A. Gaston made a motion seconded by Le-Ann to Amend #9 to read “Neither Dave or Anne” instead of “Gaston or Anne” and to approve the minutes with that change. Motion passed unanimously.
2. Additions or Deletions to the agenda none
3. Approve Invoices
 - A. Invoices were reviewed and signed.
4. Steve Button
 - A. The Troy Pump Station Project is almost complete. They are just waiting for the pump to be worked on and inspected.
 - B. Steve presented a proposed budget for the Board to review.
 - i. The major increase is adding Jason on full time. Steve indicated that the work load has become much more than the current staffing can handle and they are falling behind on routine maintenance, dewatering is taking up a longer amount of time and older equipment needs maintenance. Steve will get staffing statistics from other facilities for comparison.
 - ii. Another expense increase is for additional electricity that will probably be needed next year.
 - C. Dave made a motion seconded by Le-Ann to move Jason Willis to a 40 hour per week, full time position including all appropriate benefits. Motion passed unanimously.
 - E. Steve mentioned that the Board can include an Enterprise Account in the budget that equals 15% of the entire budget to be used as a Capital Reserve fund since not tax dollars are used to fund this account.

5. Terri Medley - CD's need renewal.
 - A. Dave made a motion to roll over the current CD with North Country Credit Union to a 6 month CD at a rate of 3.75. Motion passed unanimously.
6. Executive Session, as needed.
 - A. Dave made a motion seconded by Le-Ann to enter into Executive Session to discuss a personal issue and invited Pat and Terri to attend. Motion passed unanimously, and the Board entered into Executive Session at 7:18 p.m.
 - B. Board returned from Executive Session at 7:22 p.m.
 - C. Dave made a motion seconded by Gaston to grant Steve Button a management stipend of \$5,000 for his work on the Troy Pump Station. Motion passed unanimously.
7. Any other business - None
8. Next Meeting Date: **Thursday December 18, 2025.**
9. To Adjourn
 - A. Dave made a motion seconded by Le-Ann to adjourn. Motion passed unanimously and the meeting adjourned at 7:29 p.m.
10. Recycle
 - A. They had their first meeting with the new director.
 - B. The NEKWMD will finish the year in the black.
 - C. The SWIP passed and is being sent to ANR for review and acceptance.
 - D. The \$40,000 line of credit was extended for another year.
 - E. The foam densifier is working again. The closest station accepting Styrofoam is Westfield.
 - F. They are working with and Agricultural organization on a program to accept Agricultural plastic.
 - G. Budget will be worked on at the next meeting.